



E-Manuskripte mit MS Word (Publikationen der XML-Schule 2) (German Edition)

Susanne Franz

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MS Word ist nach wie vor das Mittel der Wahl für die Texterfassung - und als E-Manuskript für die Datenübernahme in Satzsysteme sehr aktuell. Zunehmend wichtiger wird aber auch die fachgerechte Aufbereitung der Word-Dokumente für die Übernahme in das medienneutrale XML-Datenformat. Zu den Techniken, die dabei zum Einsatz kommen, gehört vor allem der professionelle Umgang mit Formatierungen und Formatvorlagen. Zusätzlich bereitet eine konsequente Anwendung von Dokumentvorlagen eine möglichst reibungslose Anpassung an die XML-Struktur vor. Das Buch beschäftigt sich vorrangig mit Word 2003, gibt aber Ausblicke auf die Versionen 2007 und 2010. Zudem enthält es - über die versionsspezifischen Anleitungen hinaus - viele Hinweise und Tipps, die nützlich sind, auch wenn eine andere Word-Version benutzt wird.

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