



How to Shine at Work

Linda Dominguez

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A practical, straight-talking guide to thriving in today's tumultuous workplace

According to author Linda Dominguez, today's turbulent work environment is rife with advancement opportunities for those who know how to seize them. In *How to Shine at Work* she describes 14 surefire strategies, as well as dozens of techniques and tips, for charting a course through today's work environment and coming out at the head of the pack.

Among other things, readers learn how to deal with ever-changing bosses; market themselves to their superiors and peers; master office politics; gain visibility--even in remote office; cope with difficult workers; and land a promotion and a raise in any economy. *How to Shine at Work* features:

- Case studies and real-world examples taken from AT&T, Oracle, Starbucks, Prudential, and other Dominguez clients
- Quotes and words of wisdom from executives and career coaches
- Valuable self-tests, worksheets, and checklists

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